

Issue date: January 1, 2009	Safer Ocean Systems	Code: QMS
Revision: 01, July 1, 2010		Document: Form #2
DPA: PJ		Client registration form

Client name: _____

Address (street & number): _____

(Town/City & Postal Code): _____

Date of Birth: year: _____ month: _____ day: _____; phone No: _____

Fax: _____; Email: _____

Name of Course: _____; Duration (days): _____

Start date: _____@0830; end: _____@1630

Location: 214 Prideaux Street, Nanaimo, BC

Payment: registration fee: \$ _____

tuition fee: \$ _____

materials: \$ _____

subtotal: \$ _____

tax (HST12%): \$ _____

total: \$ _____

(please pay this amount, cheque,
cash, Visa, or MasterCard)

Refund Policy

Written notice must be provided by a student when the student withdraws, or by the school to the student when the school dismisses the student where total fees have not yet been collected, the school is not responsible for refunding more than has been collected to that date.

Refunds before the course starts

If written notice of withdrawal is received by the school in less than seven (7) calendar days after the contract is made or more than seven (7) calendar days before the start of the course the school may retain \$100; if such notice is received less than seven (7) calendar days before the start of the course the school may retain 50% of the tuition or \$100.

Refunds after the course starts

If a student withdraws or is dismissed after the program of study has started no refund is required.

Safer Ocean Systems Ltd agrees to provide a suitable venue and competent instruction in the particular subject. The student agrees to be responsible for the stated fees and present him/herself at the agreed place and time and behave in a respectable manner.

Signed: _____ (student name); date: _____; parent/guardian (if under 19) _____

Signed: _____ (Safer Ocean Systems representative)

ADVANCE PAYMENT IN FULL IS REQUIRED TO SECURE A PLACE IN A COURSE GST#832924617RT0001